

At **Handel Global Forwarding S. de R.L. de C.V.**, in order to establish a high level of protection and security, we strive for compliance with data protection laws and regulations and principles for high standards of information security. Therefore, in accordance with the provisions of the **Federal Law on Protection of Data Held by Private Parties**, we make our Privacy Notice available to our clients, suppliers, employees and the general public.

#### Data we collect from our customers and suppliers:

- Name, address, occupation, date and place of birth, tax ID, CURP, proof of address in the case of natural persons.
- Company name, acts of incorporation, tax ID, tax domicile, proof of address and line of business or activity in the case of a legal entity.
- Financial data such as debit or credit card number or bank accounts, name of the holder and name of the banking institution for purposes of payment derived from the provision of the services offered.
- Email and phone number.
- Patrimonial data, such as bank accounts, credits, assets, liabilities, among others.
- Information about your employees, partners, customers, suppliers.
- Official receipts that prove your identity and the information that you declare.

#### How we recollect information:

- Through the website that we operate and from which you access this Privacy Notice.
- Through our social networks and from which you can access this Privacy Notice.
- Through email messages that we send you with the link to this Privacy Notice and through communications with us online or in person.

We refer to the websites, applications and our social media pages collectively as “Online Services” and together with offline interactions as “Services.” By using our Services, you agree to the terms and conditions of this Privacy Notice.

#### Contact information

Handel Global Forwarding is the controller for the personal information we process. You can contact us by email or by post using this contact information:

Lago Meru 27 – 5B  
Col. Granada, Del. Miguel Hidalgo, C.P. 11520  
Mexico City, Mexico

Our email address: [admin@handelgf.com](mailto:admin@handelgf.com)

#### Purpose of obtaining your personal information:

- Confirm your identity.
- Quotation and provision of services included in the supply chain, such as:
  - Quotes for the services that Handel Global Forwarding offers.
  - The management of your email by registering or subscribing to our newsletter in order to receive news, promotions, service surveys and other information related to Handel Global Forwarding.
  - Process and respond to requests in case you contact Customer Service.
  - Sending information related to the status of service granted.
  - Management and payment process related to the services provided or purchase of products.
  - Issuance and/or delivery status of tax documents related to the service provided or products purchased.

#### Transfers of personal information to other recipients

We transfer personal information to other recipients when it is necessary to conclude or perform a contract. Such third parties consist of IT-providers, customer service centers and affiliated companies. We transfer only the information which is necessary for the recipient to receive to perform the specific activities relating to the contract.

The transfers to other recipients include transfers to third countries when it is necessary to the conclusion or performance of a contract. The basis for such transfer to third countries shall always be in accordance with Mexican Data Protection Law.

Aside from above, it is a general rule that your personal data is not disclosed to a third party without your permission. However, under certain circumstances and in accordance with applicable law, we may need to disclose your personal data to the Police, Lawyers, Auditors, Courts and Public authorities.

### **Limitation of storage period**

Your personal data will be deleted when it is no longer necessary or relevant for us to process them in accordance with the purpose the data was collected. We store personal information for as long as it is necessary for us to document the performance of a contract and to meet legal obligations regarding storage.

### **Security measures**

We protect the confidentiality, integrity and accessibility of your personal data. Hence, we have implemented security measures to ensure that our internal procedures meet the established security standards and applicable legal requirements.

### **Limitation to use or disclose your personal information**

If you do not wish to receive and/or share your personal data for any of the purposes described, please send an email to [admin@handelgf.com](mailto:admin@handelgf.com). In the event that you do not express your refusal for the processing of your personal data within a period of 5 business days, it will be understood that you have given your consent.

The exercise of the rights of access, rectification, cancellation and opposition may be made by submitting a written request to the email [admin@handelgf.com](mailto:admin@handelgf.com)

### **Links to third party websites**

Our website may contain links to other websites. We are not responsible for the content of other companies' websites or their practices in collecting personal data. When you visit other websites, you are advised to read the owner's policy for protection of personal data and other relevant policies.

Cookies from third parties, to varying extent this may include:

Google Analytics, Google Ads, Facebook, LinkedIn.

### **If you have a question about this privacy notice, you can direct it through the previously mentioned means of communication.**

We reserve the right to make changes to this privacy policy from time to time. When updated, the date at the bottom of the privacy policy will be updated accordingly. The, at all times, applicable privacy policy will be available at our website "[[handelgf.com](http://handelgf.com)]". In the event of significant changes, you will be notified via email.